**MINUTES**

CPRO Board Meeting

Thursday, October 26, 2017 11:30 a.m. Location: CPRO office, 2611 Columbia Pike

*Members Present:* Diane Duston, Mike Garcia, Thomas Gibson, Guy Gotts, Alex Iams, Linda LeDuc, Tad Lunger, Andrew Moore, David Peete, Kim Plaugher, Carmen Romero, John Snyder *Staff:* Cecilia Cassidy, Amy McWilliams, Stephen Gregory Smith. *Members Absent:*  David Orr, Barbara Taylor. *Guests*: AED’s Marc McCauley.

President’s Report: John Snyder reported on the success of CPRO’s 3rd Annual Fall Festival on Sunday, October 7, which had a profit of $3,542. He also reported on the success of the bus tour on October 13 for members of the Virginia Housing Development Authority (VHDA). Staff will be following up to pursue possible sources of funding. He also shared a letter to the Arlington School Board and Arlington County Board chairs in support of a joint working group on the redevelopment of the Career Center, which is of economic interest to Columbia Pike as a whole. Finally, the approval of the Nomination Committee’s recommendations for two new members, Amanda Fischer and Diane Shinn, will be moved to the agenda for the November meeting. Mike Garcia, chair of the Governance Committee, managed the recruitment and interview process.

Update on County Grant to CPRO and FY18 M.O.U.: Cecilia Cassidy and Alex Iams reported on their work in August finalizing the FY18 Work Plan. The FY19 Work Plan is due to the County Manager by December 1. Alex distributed a draft copy of the Memorandum of Understanding for review and approval by the CPRO board.

2. Cleaning Program. A meeting with the staff of the Dept. of Environmental Services/Solid Waste Bureau (SWB) was held in late October and the Solid Waste staff checks in regularly at the CPRO office to give reports every other day or so. The Neighborhood Clean-Up Day to be organized for MLK Day, January 2018 will be incorporated into an Arlington Day of Service in collaboration with APAH and the Arlington Leadership Center for Excellence.

3. Banner Program. A meeting will be set up with CPHD to determine the process for approval of a banner system on Columbia Pike. Staff has already researched costs associated with installation, as well as useful life/warranties for the banners, etc.

4. Arlington Mill Farmers Market. The County Board review is scheduled for the November board meeting.

5. CPRO’s Committee on West End Activation. Linda LeDuc reported that the group will work to market the new Farmers Market, and will be installing several Little Free Libraries in the West End.

6. Work Plan for AED Market Study for Columbia Pike: A meeting with AED staff was originally scheduled for after the meeting. It will be re-scheduled for next week.

CPRO Events: Upcoming events include planning for a Pike Luncheon in the spring.